



Premises and Health and Safeguarding Committee

Terms of reference 2023

To:

- receive reports and an update on safeguarding;
- receive termly reports on the maintenance and development of the college building and grounds;
- consider and determine the programme for major refurbishments in consultation with the Personnel and Finance Committee and monitor its implementation;
- oversee the arrangements for repairs and maintenance;
- in consultation with the Leadership Team and the Finance Committee oversee premises-related funding bids;
- keep under review the Premises Development Plan and Accessibility Plan and monitor their implementation;
- monitor fire drill and accident reports;
- consider the College Health and Safety Policy and make recommendations for its adoption at the Governing Body; and monitor its implementation
- receive and consider responses to health and safety inspections and risk assessments;
- report progress on areas of concern identified in discharge of any of the responsibilities above;
- determine and oversee the arrangements for the approval of educational visits;
- inspect the building and grounds, where necessary, after meetings;
- oversee arrangements for the use of school premises by outside users;
- monitor the premises and health and safety aspects of the College Development Plan.

These terms of reference agreed by the Governing Body

6th September 2023

Name of Governor	
Ms Anne-Marie Cresham	
Mr Darren Gidman	
Mrs Tracey Mathias	
Miss Cath O'Leary	
Miss Christine Williams	

Chair of the Committee	Miss C O'Leary
-------------------------------	----------------

Clerk to the Committee	Mrs Waters
-------------------------------	------------

Quorum	A third of members
---------------	--------------------